POCKET

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Grey box shows size of business card when inserted into cut slits.

BACK COVER

FRONT COVER

FLAP

Grey box shows size of business card when inserted into cut slits.

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A4 Portrait Folder / No Capacity
Fits A4 paper / Business card slits optional   Flat Size: 497 x 368mm

Place your design within **'Artwork' layer** and **delete 'Guide' layer** once finished.
Failure to remove guide layer will result in template printing over artwork design.

Please ensure:
• Colour: CMYK (RGB will be converted)
• Fonts: Embeded or converted to outlines
• Image Resolution: 300dpi or higher
• Crop marks and 3mm bleed are included
• Accepted format: PDF (one file)

Please upload **one PDF** including two copies of artwork - **one with cutter guide visible and one without.**

Business Card Slits
Business card slits are included on all panels as standard. If slits are not required please ensure this finishing option is selected when ordering and **Business Card Slits layer is removed** when placing artwork.

Finished Size - This is the finished size of the product once cut.

Safe Area - We recommend keeping text and images out of the grey area, remaining in white box.

3mm Bleed - Please extend your artwork into the bleed if you are using full colour or imagery in the background. Anything within this area will be removed once cut.

Aa **Orientation -** Place artwork the same way up as text shown for orientation to be correct once assembled.

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F1_A4_CEN